



Rhinebeck Central School District

Towns of Rhinebeck, Clinton, Milan, Red Hook, Hyde Park and Stanford
Dutchess County, New York

BOARD OF EDUCATION

P.O. Box 351 • Rhinebeck, N.Y. 12572

Tel: 845-871-5520, Ext. 5522

Fax: 845-876-4276

February 2017

Dear Prospective Board Candidate:

Attached is a packet of information for your use in seeking election to a seat on the Board of Education in the Rhinebeck Central School District. The Board member election will be held on **Tuesday, May 16, 2017**, the same time as the District's Vote on the 2017-2018 School Budget, between the hours of 2:00 p.m. and 9:00 p.m. at the Rhinebeck High School/Bulkeley Middle School, 45 North Park Road, Rhinebeck, New York.

Nominating petitions are due in the office of the District Clerk (48 Knollwood Road, Rhinebeck, NY) **no later than 5:00 pm on Monday, April 17, 2017** with twenty-five (25) or more valid signatures of qualified voters of the District. You are encouraged to get more than the required twenty-five (25) signatures.

There are two seats for 3-year terms.

The filing of statements of campaign expenditures is required by Law on three separate occasions. The first statement must be filed with the district clerk on the 30th day preceding the election, **Monday, April 17, 2017** (as the 30th day is a Sunday), with the second statement filed on or before the 5th day before the election, or **Thursday, May 11, 2017**. The third statement is due within 20 days after the election, by **Monday, June 5, 2017**. Statements are enclosed for your use.

Also for your information, there is a workshop for prospective Board members scheduled for **Saturday, April 1, 2017**, sponsored by the Dutchess County School Boards Association. For additional information, please call 845-486-4800, ext. 2201.

If I can be of assistance to you, please do not hesitate to call me at 871-5570, x-5560.

Yours truly,

Mary Ann Torres
District Clerk

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| To be returned to the District Clerk no later than 5:00 PM, April 17, 2017 | Date Received: _____ _____ Mary Ann Torres, District Clerk |
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**PETITION: For Nominating a Candidate For the Position of
MEMBER OF THE BOARD OF EDUCATION
RHINEBECK CENTRAL SCHOOL DISTRICT
Rhinebeck, New York 12572
Date of Election: May 16, 2017**

We, the undersigned, do hereby state that we are duly qualified voters of the Rhinebeck Central School District, Rhinebeck, New York 12572, and we hereby nominate the following named person as a candidate for **MEMBER OF THE BOARD OF EDUCATION** of the **Rhinebeck Central School District, Rhinebeck, New York 12572**. There are two seats for 3-year terms commencing July 1, 2017 and expiring June 30, 2020.

NOMINATION

| | |
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| | |
| Name of Candidate | Residence Address of Candidate (not a P.O. Box) |

SIGNATURES AND RESIDENCE OF PETITIONERS AND DATE SIGNED:

| | <u>Signature</u> | <u>Residence Address (not a P.O. Box)</u> | <u>Date Signed</u> |
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| PETITION: For Nominating a Candidate For the Position of MEMBER OF THE BOARD OF EDUCATION RHINEBECK CENTRAL SCHOOL DISTRICT | |
| <u>NOMINATION</u> | |
| | |
| Name of Candidate | Residence Address of Candidate (not a P.O. Box) |

| | <u>Signature</u> | <u>Residence Address (not a P.O. Box)</u> | <u>Date Signed</u> |
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TO BE VALID, THIS PETITION MUST CONTAIN THE SIGNATURES OF AT LEAST TWENTY-FIVE QUALIFIED VOTERS OF THE DISTRICT AND MUST STATE THE RESIDENCE ADDRESS OF EACH SIGNER AND DATE SIGNED. ALSO, THIS PETITION MUST BE IN THE HANDS OF THE DISTRICT CLERK THIRTY (30) DAYS BEFORE THE APPOINTED DATE OF ELECTION.

PLEASE RETURN THE SIGNED PETITION TO MARY ANN TORRES, DISTRICT CLERK, CHANCELLOR LIVINGSTON ELEMENTARY SCHOOL, RHINEBECK CENTRAL SCHOOL DISTRICT, 48 KNOLLWOOD ROAD, RHINEBECK, NY 12572, NO LATER THAN 5:00 PM, APRIL 17, 2017.

DEFINITIONS

QUALIFIED VOTER:

A qualified voter is someone who is a U.S. citizen, at least 18 years of age and who has resided in the School District during the 30 days immediately preceding the Election and Vote. The residence in the School District must be the individual's primary place of residence or domicile (not a weekend residence).

RESIDENCE:

The residence address given by any qualified voter upon signing the Petition for Nominating a Candidate for the Position of Member of the Board of Education must be the physical address of the residence. A Post Office Box for mail receipt is not valid.

INFORMATION REGARDING SCHOOL BOARD CANDIDACY

QUALIFICATIONS

(Information with respect to Qualifications and Nominations provided below is excerpted in part from School Law, 33rd Edition and provides basic information. Additional information on these topics is available on request.)

2:12. What are the qualifications for membership on a school board?

To qualify for membership on a school board in a common, union free, central, central high school, or small city school district, an individual:

- Must be able to read and write (2102).
- Must be a qualified voter of the district; that is, a citizen of the United States, at least 18 years of age or older, and not adjudged to be an incompetent (2102, 2012, 2502(7); Elec. Law 5-106(6)). (Note: a convicted felon is barred from running for a seat on a school board if his or her maximum prison sentence has not expired or if he or she has not been pardoned or discharged from parole (Elec. Law 5-106(2)-(4)).
- Must be and have been a resident (but need not be a taxpayer) of the district for a continuous and uninterrupted period of at least one year immediately before the election. See *Appeal of Baleno*, 30 Ed Dept Rep 358 (1991).
- May not have been removed from any school district office within the preceding year (2103(2)).
- May not reside with another member of the same school board as a member of the same family or household (2103(3); *Rosenstock v. Scaringe*, 40 N.Y.2d 563 (1976)).
- May not be a current employee of the school board (2103(4); see **2:14, 2:22**).
- May not simultaneously hold another incompatible public office (*Matter of Schoch & Bethel*, 21 Ed Dept Rep 300 (1981); see also **2:1722**).

Further information regarding candidacy is available on request.

ADDITIONAL INFORMATION REGARDING BOARD OF EDUCATION SERVICE

1. Committees:

Members of the Rhinebeck Central School District Board of Education, in addition to attending the twice monthly meetings, also serve on several of the various Board Committees that meet monthly, usually for an hour to an hour-and-a-half.

The current standing Committees are:

1. Personnel Committee (3 members)
2. Audit Committee (3 members)
3. Finance Committee (3 members)
4. Curriculum Committee (3 members)
5. Communications Committee (3 members)
6. Policy Committee (3 members)
7. Facilities (3 members)

In addition to the standing Committees listed above, Board members also serve on the following Committees which generally meet less frequently:

1. CDEP Representative (1 member)
2. School, Town, and Village Collaboration Committee Representative (1 member)
3. Liaison to Rhinebeck Science Foundation (1 member)
4. District Technology Committee Representative (1 member)
5. Dutchess County School Boards Association (Exec Committee) (1 member)
6. District Safety Committee (1 member)

There is also a Board Budget Workshop, scheduled for a Saturday in March, which is open to the public, during which the administrators present and discuss with the Board their requests for funding. Attendance is not required of Board members but is strongly encouraged.

2. Training

By Education Law, School Board members must complete 10 hours of training in both Fiscal Oversight and Board Governance during the first 12 months of their term of office. The District pays the cost of registration and travel expenses as allowed by policy. Failure to complete the training within the time limit may be grounds for removal from office.

3. Incidental

From time to time during the school year, there are opportunities that occur for interaction on the part of Board members within the school community and the community at large. Participation in these events is entirely optional, but does provide for more informal avenues of communication between Board members and their constituents. These would include: Breakfast with the Board; attendance at the Superintendent's Conference Day at the opening of the school year; and attendance at various school functions, such as concerts, awards ceremonies, and athletic events. It has also been customary for one or more Board members to meet with Legislators in the Spring to advocate for state aid and other state assistance to education.

**RHINEBECK CENTRAL SCHOOL DISTRICT
EXPENDITURE AND CONTRIBUTION STATEMENT
FOR CANDIDATES FOR MEMBER OF THE BOARD OF EDUCATION**

The following statement (including attachment, if necessary) shall be completed, signed, notarized and filed with the District Clerk of the Rhinebeck Central School District, Rhinebeck, New York. If total expenditures, including those incurred by others on my behalf, with my approval, exceed \$500 or the aggregate amount of contributions to my campaign exceed \$500, this statement must also be filed with the Commissioner of Education, NYS Education Department, State Education Building, 89 Washington Avenue, Albany, New York 12234.

THREE (3) STATEMENTS MUST BE FILED BY THE FOLLOWING DATES:

- (1) on or before the 30th day preceding the date of the election (April 17, 2017)**
- (2) on or before the 5th day preceding the date of the election (May 11, 2017)**
- (3) within 20 days following the date of the election (June 5, 2017)**

I, _____, am a candidate for member of the Board of Education of the Rhinebeck Central School District, at an election to be held on **May 16, 2017**.

COMPLETE THIS SECTION IF LESS THAN \$500 HAS BEEN EXPENDED OR RECEIVED IN CONTRIBUTIONS DURING THE PARTICULAR REPORTING PERIOD:

I HEREBY CERTIFY THAT:

_____ as of _____, 2017, I have expended and/or others have expended on my behalf, with my approval, less than \$500 on my campaign in support of my candidacy for this office; and

_____ as of _____, 2017, the aggregate amount of contributions received by my campaign does not exceed \$500.

COMPLETE THIS SECTION IF MORE THAN \$500 HAS BEEN EXPENDED OR RECEIVED IN CONTRIBUTIONS DURING THE PARTICULAR REPORTING PERIOD:

I HEREBY CERTIFY THAT:

_____ as of _____, 2017, I have expended and/or others have expended on my behalf, with my approval, a total of \$_____ on my campaign in support of my candidacy for this office. **If you check this, you must complete the attached sheet.**

_____ as of _____, 2017, the aggregate amount of contributions made by others on my behalf, with my approval, was \$_____. **If you checked this, you must complete the attached sheet.**

Signature of Candidate

Sworn to before me this
____ day of _____, 2017

Notary Public

NOTE: IF YOU RECEIVE A CONTRIBUTION OR LOAN OF MORE THAN \$1,000 AFTER THE FILING OF THE SECOND STATEMENT, YOU MUST REPORT IT, IN A NOTARIZED WRITING, TO BOTH THE DISTRICT CLERK AND COMMISSIONER OF EDUCATION WITHIN 24 HOURS OF RECEIPT.

**ATTACHMENT TO
EXPENDITURE AND CONTRIBUTION STATEMENT**

THIS FORM MUST BE COMPLETED IF YOU (AND/OR OTHERS) EXPEND MORE THAN \$500 ON YOUR CAMPAIGN DURING ANY REPORTING PERIOD OR IF YOU RECEIVE MORE THAN \$500 IN CAMPAIGN CONTRIBUTIONS DURING ANY REPORTING PERIOD.

CAMPAIGN EXPENSES:

| Expense | Date | Amount |
|----------------|-------------|---------------|
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| _____ | _____ | _____ |
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CONTRIBUTIONS

| Name of Contributor | Address | Amount/Fair Market Value |
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NOTE: If Contributor Is a Political Committee, Include Political Unit Represented, Date of Receipt, Dollar Amount of Every Expenditure and Name and Address of the Person to Whom it Is Made.

**RHINEBECK CENTRAL SCHOOL DISTRICT
 CAMPAIGN CONTRIBUTION STATEMENT
 FOR CONTRIBUTIONS OF MORE THAN \$1,000 RECEIVED
 AFTER FILING OF SECOND EXPENDITURE AND CONTRIBUTION STATEMENT**

I, _____, am a candidate for member of the Board of Education of the Rhinebeck Central School District, at an election to be held on **May 16, 2017**.

I HEREBY CERTIFY THAT:

The following contribution(s) made by others, on my behalf, with my approval, exceeded \$1,000 and was received after the filing of the second statement. This report is being made within 24 hours of receipt of the contribution.

| Name and Address of Contributor | Date Received | Amount/Fair Market Value |
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Signature of Candidate

Sworn to before me this
 ____ day of _____, 2017

 Notary Public

NOTE: If Contributor Is a Political Committee, Include Political Unit Represented, Date of Receipt, Dollar Amount of Every Expenditure and Name and Address of the Person to Whom It Is Made.



Dutchess County School Boards Association



***PROSPECTIVE
SCHOOL BOARD MEMBERS
WORKSHOP***

*sponsored by
Dutchess County School Boards Association*

SATURDAY, APRIL 1, 2017

9:00 – 11:00 A.M.

at

*Dutchess County BOCES
Administration Bldg. Board Room
5 BOCES Road
Poughkeepsie, NY*

Anyone considering running for election to a local school board is invited to attend this annual workshop for prospective school board members. Current school board members and a superintendent of schools will join a school attorney to give a broad perspective of the role of a school board member. A question and answer period will follow the presentations.

There is NO fee for this workshop that is presented as a community service. However, to assure sufficient seating and handouts, **REGISTRATION IS REQUESTED.**

To register, call the DCSBA office at
845-486-4800, Ext. 2201